

Carryover Plan for Budgeted Funds - ALL 12xxxx and 13xxxx accounts

(last modified 04/16/2007)

Circle one: Extension carryover plan / Non-Extension carryover plan

FY ending: 06/30/_____

Dept: _____

Contact: _____

Date: _____

Current FY__ FRS balance available (ignore ERE): \$ _____

Encumbrances that will not clear in FY__ : \$ _____

Additional expenses in FY__ : \$ _____

PETs to be done by deadline date: \$ _____

RFAAs to be done by deadline date: \$ _____

Discussed carryover situation with CALS Admin, if want to return funds to college: Y / N

RBCs to be sent to CALS Admin Services by 6/1/___ for carryover into FY__ : \$ _____

SUBMIT THIS PLAN TO CALS ADMIN SERVICES NO LATER THAN MAY 15. (even if RBC amount is zero)

One of the uses of this plan is to help CALS Admin Services manage budgeted funds at the college-level as year-end approaches.

As a college, our overall 12xxxx and 13xxxx account balances must be as close to zero as possible (without being deficit).

Extension and non-Extension carryover must be dealt with separately.

Additional notes/explanation: